

# Waddington Parish Council

Clerk: Becky Moon

[clerk@waddingtonparishcouncil.org.uk](mailto:clerk@waddingtonparishcouncil.org.uk)

**Local Government Act 1972 Meeting  
of Waddington Parish Council**  
Monday 13<sup>th</sup> March 2023 at 7:30pm  
in the Refectory meeting room at St Helen's Church Waddington

## Minutes

*Minutes from our meetings are normally reviewed and agreed at the following scheduled meeting and thereafter published to the village website. Draft minutes will be published on the website for before they are officially approved and signed off at the next WPC meeting.*

1.	Introduction	Vote
	Chair Cllr Rattigan welcomed everyone to the meeting.	
2.	Attendance and Apologies for absence	
	<p>The attendance of Chair - Cllr John Rattigan. In addition, Cllr Roy Edmondson, Cllr Liz Cox, Cllr Cathie Melvin, Cllr Richard Harrison, Cllr Alan Coar were recorded.</p> <p>Also in attendance were Becky Moon Parish Clerk &amp; RFO, and 4 members of the public.</p> <p>Apologies were received and accepted from Cllr Sarah Whitwell, Cllr Richard Harrison and Cllr Bob Buller</p>	
3.	Declarations of interest	
	There was no declaration of pecuniary/personal interests received from Councillors in matters identified in the agenda.	
4.	Public Participation (max 5 mins per person)	
	<p><b>To adjourn and hear from members of the public wishing to speak at the meeting (Waddington non-residents to be heard at the Chair's discretion.)</b></p> <ol style="list-style-type: none"> <li>1. A resident of West Bradford Road asked whether the members were aware what the reason for the RVBC planning meeting was which was due to be held w/c 20<sup>th</sup> March. The resident made comment on the reports conducted for the planning application.</li> <li>2. A resident asked whether the minutes of meetings were to be posted on website as the agenda had not been. It was explained the Parish is currently changing website providers and the new one would be live before the next meeting.</li> <li>3. The resident from West Bradford Road commented the minutes are being posted on the village notice board, as they had not been on for two months.</li> </ol>	

# Waddington Parish Council

Clerk: Becky Moon

[clerk@waddingtonparishcouncil.org.uk](mailto:clerk@waddingtonparishcouncil.org.uk)

<b>5.</b>	<b>Minutes of previous Meeting</b>	
	<p>The accuracy of the Minutes of Waddington Parish Council meeting held on Monday 13<sup>th</sup> February 2023 was agreed and signed off by the Chair.</p> <p><b>RESOLVED – Minutes were agreed</b></p>	Prop LC Sec RE
<b>6.</b>	<b>Any matters arising from the minutes &amp; not covered on this Agenda (resolutions closed &amp; not required to be on this Agenda)</b>	
	<p>The Chair asked for an update on the insurance, Cllr Harrison had not got back to the Clerk regarding the insurance. Clerk to chase and contact BHIB.</p>	
<b>7.</b>	<b>The Pavilion and Playing Fields</b>	
	<p><b>1. To receive a verbal update concerning the play equipment repairs.</b></p> <p>Cllr Harrison and the Clerk have not received an update from Wicksteed as to whether the roundabout can be repaired. Clerk to contact Wicksteed with urgency. Members noted that the do not use tape had been removed again from the roundabout and Cllr Harrison was to be contacted to ask him to revisit and put more tape on.</p> <p><b>2. To receive and note a verbal update re the playing fields boundary fence.</b></p> <p>The Lancashire Environmental Fund application decision is due to be made at the end of March.</p> <p><b>3. Update regarding the Waddington Football Club new agreement.</b></p> <p>The Clerk had received communication from WPC with regard to their committee meeting date, it is to be held and on 14th March. Chair Cllr Rattigan will attend on behalf of the Council.</p> <p><b>4. Update on Land Registry.</b></p> <p>The Clerk informed Members after investigation the land the Pavilion and Playing Fields are thought to be not owned by the Council so therefore</p>	

# Waddington Parish Council

[clerk@waddingtonparishcouncil.org.uk](mailto:clerk@waddingtonparishcouncil.org.uk)

	cannot be registered. It is believed the land is owned by Lower Buck Farm and on loan for as long as the land is used for recreation. It is believed that there was supporting paperwork held by the now defunct Play Field Committee who headed the fund raising for the building of The Pavilion. It was recognised further investigation was required.	
<b>8.</b>	<b>Haweswater Aqueduct Resilience Programme (HARP)</b>	
	<p><b>1. To receive and note any updates.</b></p> <p>An email was received from the Clerk at West Bradford Parish, the proposal being that Parishes affected by HARP become a unified group for negotiation with discussions with United Utilities. Member discussed whether this would be appropriate for the Parish. Members voiced concerns about the difference in priorities between the parishes. It was recognised that Newton parish would be affected in a similar way Waddington. Members voiced their concern that the matter would be taken away from LCC/RVBC and taken to the Secretary of State.</p> <p>The matter would be reviewed after the planning meeting due to be held w/ 20<sup>th</sup> March and kept on the agenda, Member did not commit to joining the group at this time. The Members discussed keeping a dialogue open with any group formed by neighbouring parishes. It was requested that the clerk to contact the Clerk at Newton with a view to discuss commonalities between the parishes.</p>	
<b>9.</b>	<b>Updates from Committees</b>	
	<p><b>Staff Committee – update by Cllr Rattigan</b></p> <p><b>1. Update on Lengthsman job advert</b></p> <p>Cllr Rattigan confirmed the job advert has been posted on Indeed, and will go in the village notice boards. The Clerk confirmed there had not been any applications to date.</p> <p><b>2. Finance Committee – update by Cllr Rattigan</b></p> <p>The Clerk has recommended Mrs T Taylor as auditor who is an ex parish clerk.</p> <p><b>RESOLVED – Council agreed to appoint Mrs T Taylor as auditor</b></p>	

# Waddington Parish Council

Clerk: Becky Moon

[clerk@waddingtonparishcouncil.org.uk](mailto:clerk@waddingtonparishcouncil.org.uk)

The next committee meeting to be held before next meeting on 17<sup>th</sup> April

## 10. Financial Reporting

By the Responsible Financial Officer:

### 1. To receive and note the monthly report of finances for y/e 31/03/23

Bank balance as at 12 March £6,149.87

### 2. To receive and note an update on the WPC bank account mandate.

Cllr Rattigan hadn't got full online access at the time of the meeting. It was confirmed Cllr Harrison and Cllr Coar have been added to the mandate. The Clerk informed Members that the signed minutes from Feb are required to remove previous signatures, this will be done before the end of March.

### 3. To receive and note an update concerning the VAT claim for the play area surface invoice – matter on going

### 4. Expenditure to be approved March 2023

Easy Websites	Direct Debit	£27.60
Intuit	Direct Debit	£46.80
United Utilities	Direct Debit	TBC
Adobe	Direct Debit	£15.17
Adobe	Direct Debit	£1.08
Adobe	Direct Debit	£7.58
NPower – Christmas Lights	Invoice	£5.54 on hold
NPower – Christmas Lights	Invoice	£4.26 on hold

**RESOLVED – to accept and authorise payments except for Npower invoices which Clerk has queried due to the invoice is for electricity supply to the Christmas tree power point**

### 5. To receive and note an update on income applied for since the last meeting; Biodiversity grant and Local Delivery Scheme.

Members were informed that the payments were received in the bank and included in the financial report for March

# Waddington Parish Council

Clerk: Becky Moon

[clerk@waddingtonparishcouncil.org.uk](mailto:clerk@waddingtonparishcouncil.org.uk)

<b>11.</b>	<b>Council's Timetable</b>	
	<b>The WPC Timetable has been revised</b> No additions were made	
<b>12.</b>	<b>Keep Waddington Tidy</b>	
	<p><b>1. To discuss and resolve issues of littering, problems with dog fouling and fly tipping within the Parish</b></p> <p>Cllr Melvin brought to attention of the council that fly tipping has been occurring on Twitter Lane and Cross Lane. Members discussed whether a volunteer can be formed to deliver community clean up. Cllr Melvin to investigate further with RVBC about the borrowing use of litter picker.</p> <p>Members discussed the increasing problem of dogs fouling on The Croft, Upper Croft and Playing Field, Member acknowledged that dog owners not cleaning up after their dogs meant that livestock's lives at risk. Notices have been removed and destroyed which needs to be replaced. The Members noted that some residents do not appreciate there is a path for right of way and the land around is private farmland. It was discussed if fines should be put in place and the possibility as to whether a communal dog park/area could be introduced.</p> <p>Clerk to clarify if the RVBC Dog Warden can be of any assistance for next meeting.</p>	
<b>13.</b>	<b>Parish Events 2023</b>	
	<p><b>To receive updates with regards to 2023 community events &amp; newsletter</b></p> <p>The events will be published in the newsletter which will be sent out in March.</p> <p><b>1. Duck Race</b></p> <p>The Members were informed that plans are underway for the Duck Race and more information will be available at the next meeting.</p> <p><b>2. King's Coronation Celebrations</b></p> <p>Members were informed that Waddington Club will be screening the coronation, street parties are arranged for Sunday.</p> <p>Members discussed that Bank Holiday Monday could be a volunteer day to encourage a village clean up or other projects.</p>	

# Waddington Parish Council

Clerk: Becky Moon

[clerk@waddingtonparishcouncil.org.uk](mailto:clerk@waddingtonparishcouncil.org.uk)

	<p>Matter to be discussed further in April meeting</p> <p><b>3. Scarecrow Festival</b></p> <p>The theme will be “When I grow up I want to be...”</p>	
<b>14.</b>	<b>Best Kept Village Competition</b>	
	<p><b>To discuss and resolve interest in entering Best Kept Village Competition 2023.</b></p> <p>Members discussed whether entering the competition was feasible.</p> <p><b>RESOLVED – Cllr Rattigan to contact local resident who has previously headed the Best Kept Village campaign. Item to continue on next month’s agenda</b></p>	
<b>15.</b>	<b>Coronation Gardens</b>	
	<p><b>To receive updates</b></p> <p>None received</p>	
<b>16.</b>	<b>Allotments</b>	
	<p><b>1. Abandoned vehicle</b></p> <p>A resident had contacted the Clerk with regard to the abandoned vehicle. Cllr Coar had spoken to Matt Riding and Liz Nash at RVBC and the owner has been instructed to remove the vehicle.</p> <p><b>RESOLVED – Cllr Coar to speak to the relevant department at RVBC regarding removal and report back to Members</b></p> <p><b>2. Receive any updates</b></p> <p>Allotment inspection will take place on 31 March 2023</p> <p><b>RESOLVED – Cllr Melvin to undertake the inspection.</b></p> <p><b>3. Signage – quote and purchases</b></p> <p>The Clerk showed Member the slate letter signs for split allotment plots which will be fitted by the new Lengthsman when appointed. Members discussed the signage quotation from Ribble Valley Signs for the allotment gate.</p>	

# Waddington Parish Council

[clerk@waddingtonparishcouncil.org.uk](mailto:clerk@waddingtonparishcouncil.org.uk)

	<b>RESOLVED – Members agreed the purchase of a replacement sign with updated wording. Supply and fit 84cm x 56cm composite aluminium sign with coloured background &amp; vinyl lettering applied: £70 including VAT</b>	
<b>17.</b>	<b>Planning Applications</b>	
	<p>Planning Application No: 3/2023/0142            Grid Ref: 373563 444056            Proposal: Demolition of existing dwelling. Creation of two new semi detached dwellings with associated access, parking and garden areas            Location: The Hawthorns West Bradford Road Waddington BB7 3JE</p> <p>No comments to be made.</p>	
<b>18.</b>	<b>Partnership Meetings</b>	
	<p><b>To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.</b></p> <p>No comments made</p>	
<b>19.</b>	<b>Waddow Hall / Duke of Edinburgh land issues</b>	
	<p><b>To receive and note verbal update from Cllr Whitwell regarding the Duke of Edinburgh students staying at Waddow Hall and the proposed meeting with local farmers/landowners chaired by the NFU.</b></p> <p>No update made as Cllr Whitwell absent.</p>	
<b>20.</b>	<b>Matters brought forward by Cllrs &amp; Clerk as INFORMATION only</b>	
	<p><b>No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.</b></p> <p>20.1 Members were informed there will be a donation for the community orchard from North Lancashire Cycling and Athletic Club</p>	
<b>21.</b>	<b>Next Meeting dates</b>	
	<p>To consider and approve the following dates:            17.1 Agenda items and Reports for the 17<sup>th</sup> April 2023 meeting to be submitted to the Clerk – by midday Monday 10<sup>th</sup> April 2023.</p>	

# Waddington Parish Council

Clerk: Becky Moon

[clerk@waddingtonparishcouncil.org.uk](mailto:clerk@waddingtonparishcouncil.org.uk)

	17.2 Next meeting to take place Monday 17 <sup>th</sup> April 2023, 7.30pm at St Helen's Church Refectory meeting room.  <b>The Chair closed the meeting at 9.11pm</b>	

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at [www.waddingtonparishcouncil.org.uk](http://www.waddingtonparishcouncil.org.uk)

DRAFT UNTIL AGREED AND SIGNED